

Internship Application

Jones Memorial Library — Summer 2026

Please complete all sections below. Submit this form by May 15, 2026 along with your resume to Refdesk@jmlibrary.org

1. Personal Information

Full Name	Phone Number
Email Address	Date Available to Start

2. Education

Name of College or University
Current Level of Education — check one:
<input type="checkbox"/> Current Junior (3rd year) <input type="checkbox"/> Current Senior (4th year) <input type="checkbox"/> Recent Graduate (2024 or later)
Degree Earned or Expected (e.g., B.A., B.S., B.F.A.)
Expected or Actual Graduation Date
College Major
College Minor (if applicable)

3. Work Experience

Briefly summarize your relevant work, volunteer, or academic experience. Include any library, archival, research, or customer service roles.

Work Experience Summary

4. Personal Statement

In the space below, briefly explain why you are interested in this internship and what you hope to gain from the experience.

Why do you want this internship?

5. References

Please list one professional or academic reference.

Reference Name	Relationship to You
Phone Number	Email Address

Applicant Signature	Date
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Thank you for your interest in Jones Memorial Library!